IDENTIFYING YOUR INTERESTS AND PICKING YOUR BEST PATH TO YOUR CAREER

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Professor

BOSTON UNIVERSITY
ARE YOU FUTURE READY?
GOT TALENT?

READY FOR THE 4TH INDUSTRIAL REVOLUTION?
THE HUMAN FACTOR
THE HARD TIME EMPLOYERS HAVE FINDING SOFT SKILLS

BURNING GLASS TECHNOLOGIES

Baseline Skills Requirement

Customer Service
Skills: Customer Service, Bilingual
Sales & Customer Service
Personal Care

Project Management, Research & Strategy
Skills: Research, Project Management, Strategic Planning, Management Negotiation, Analytical Skills
Management, Research

Presentation & Persuasion
Skills: Creativity, Relationship Building & Presentation Skills
Design, Media & Writing, Sales & Marketing

Detail Oriented
Skills: Time Management, Detail Oriented & Multi-Tasking
Clerical & Administrative, Finance

Positive Disposition
Skills: Teamwork, Self-starter, Positive Disposition
Sales & Customer Service
Personal Care

Supervision
Skills: Supervision, Leadership
Management, ALL
GOT DEEPER HUMAN SKILLS?
Empathy and Compassion
Complex Communication
Adaptability and Resilience
Financial Planning
Entrepreneurial Thinking
Critical Consciousness
Life Design
Social Capital
Personal Brand
Integrity
TEAMWORK
GOT ADVANCED TECHNOLOGY SKILLS?
GOT CAREER MANAGEMENT SKILLS?
BUILD YOUR ON-RAMPS TO BECOMING FUTURE READY

SECONDARY TO POSTSECONDARY PROGRAMS OF STUDY

POSTSECONDARY PATHWAYS (INCLUDING APPRENTICESHIPS)

STACKABLE CREDENTIALS

Acceleration & College Readiness through Dual Enrollment & Integrated Instruction

AA/AAS

BA/BS IN TECHNICAL FIELD

SYSTEM OUTCOMES

Financially sustainable, aligned career pathways systems for youth & adults

Increased number of skilled workers with credentials of value to the labor market

Greater cost efficiencies by reducing duplication of services

ADULT CAREER PATHWAYS

LOW SKILLED JOBS

SEMI-SKILLED JOBS

MIDDLE SKILLED JOBS

MIDDLE SKILLED JOBS

ADVANCED SKILLED JOBS

CREDENTIALS

2-YEAR DEGREE

4-YEAR DEGREE

Community College

Community College

College/University
LET'S
O*NET!
Using O*NET (onetonline.org)

▪ Identify the skills associated with your current or recent job

▪ Find new occupational opportunities that align with your education and training
Build your future with O*NET OnLine.

Welcome to your tool for career exploration and job analysis!

O*NET OnLine has detailed descriptions of the world of work for use by job seekers, workforce development and HR professionals, students, researchers, and more!
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Keyword or O*NET-SOC Code: Server
## Quick Search for:
### Server

Showing top 20 occupations for **Server**. Closest matches are shown first.

<table>
<thead>
<tr>
<th>Code</th>
<th>Occupation</th>
</tr>
</thead>
<tbody>
<tr>
<td>35-3041.00</td>
<td>Food Servers, Nonrestaurant <em>(Bright Outlook)</em></td>
</tr>
<tr>
<td>35-3021.00</td>
<td>Combined Food Preparation and Serving Workers, Including Fast Food <em>(Bright Outlook)</em></td>
</tr>
<tr>
<td>35-3031.00</td>
<td>Waiters and Waitresses <em>(Bright Outlook)</em></td>
</tr>
<tr>
<td>35-9011.00</td>
<td>Dining Room and Cafeteria Attendants and Bartender Helpers <em>(Bright Outlook)</em></td>
</tr>
<tr>
<td>35-9031.00</td>
<td>Hosts and Hostesses, Restaurant, Lounge, and Coffee Shop <em>(Bright Outlook)</em></td>
</tr>
<tr>
<td>35-3011.00</td>
<td>Bartenders <em>(Bright Outlook)</em></td>
</tr>
<tr>
<td>35-3022.00</td>
<td>Counter Attendants, Cafeteria, Food Concession, and Coffee Shop <em>(Bright Outlook)</em></td>
</tr>
<tr>
<td>35-2021.00</td>
<td>Food Preparation Workers <em>(Bright Outlook)</em></td>
</tr>
<tr>
<td>35-2012.00</td>
<td>Cooks, Institution and Cafeteria <em>(Bright Outlook)</em></td>
</tr>
<tr>
<td>33-9099.00</td>
<td>Protective Service Workers, All Other <em>(Bright Outlook)</em></td>
</tr>
<tr>
<td>43-5053.00</td>
<td>Postal Service Mail Sorters, Processors, and Processing Machine Operators</td>
</tr>
<tr>
<td>35-3022.01</td>
<td>Baristas <em>(Bright Outlook)</em></td>
</tr>
</tbody>
</table>
Summary Report for:
35-3031.00 - Waiters and Waitresses

Take orders and serve food and beverages to patrons at tables in dining establishment.

Sample of reported job titles: Banquet Server, Buffet Server, Cocktail Server, Food Runner, Food Server, Restaurant Server, Server, Waiter, Waitress, Waitstaff
Sample of reported job titles: Banquet Server, Buffet Server, Gear Server, Server, Waiter, Waitress, Waitstaff

<table>
<thead>
<tr>
<th>View report:</th>
<th>Summary</th>
<th>Details</th>
<th>Custom</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tasks</td>
<td>Technology Skills</td>
<td>Tools Used</td>
<td>Knowledge</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Skills</td>
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<td></td>
<td></td>
<td></td>
<td>Abilities</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Work</td>
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<td></td>
<td></td>
<td></td>
<td>Work Values</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>Related Occupations</td>
</tr>
</tbody>
</table>
Skills

- **Active Listening** — Giving full attention to what other people are saying, taking time to understand the points being made, asking questions as appropriate, and not interrupting at inappropriate times.
- **Service Orientation** — Actively looking for ways to help people.
- **Speaking** — Talking to others to convey information effectively.
- **Social Perceptiveness** — Being aware of others’ reactions and understanding why they react as they do.
- **Coordination** — Adjusting actions in relation to others’ actions.
Focus on occupations that use a specific tool or software. Explore occupations that need your skills.
Skills Search

Select skills from one or more of the six skill groups below. Start by selecting as many skills as you have or plan to acquire. (See Skills Search for more details.)

Basic Skills

- Active Learning — Understanding the implications of new information for both current and future problem-solving and decision-making.
- Active Listening — Giving full attention to what other people are saying, taking time to understand the points being made, asking questions as appropriate, and not interrupting at inappropriate times.
- Critical Thinking — Using logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions or approaches to problems.
- Learning Strategies — Selecting and using training/instructional methods and procedures appropriate for the situation when learning or teaching new things.
- Mathematics — Using mathematics to solve problems.
- Monitoring — Monitoring/Assessing performance of yourself, other individuals, or organizations to make improvements or take corrective action.
- Reading Comprehension — Understanding written sentences and paragraphs in work related documents.
- Science — Using scientific rules and methods to solve problems.
- Speaking — Talking to others to convey information effectively.
- Writing — Communicating effectively in writing as appropriate for the needs of the audience.
Basic Skills

Developed capacities that facilitate learning or the more rapid acquisition of knowledge

- Active Learning — Understanding the implications of new information for both current and future problem-solving and decision-making.
- Active Listening — Giving full attention to what other people are saying, taking time to understand the points being made, asking questions as appropriate, and not interrupting at inappropriate times.
- Critical Thinking — Using logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions or approaches to problems.
- Learning Strategies — Selecting and using training/instructional methods and procedures appropriate for the situation when learning or teaching new things.
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- Speaking — Talking to others to convey information effectively.
- Writing — Communicating effectively in writing as appropriate for the needs of the audience.
<table>
<thead>
<tr>
<th>Social Skills</th>
<th>Developed capacities used to work with people to achieve goals</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Coordination</strong></td>
<td>Adjusting actions in relation to others' actions.</td>
</tr>
<tr>
<td><strong>Instructing</strong></td>
<td>Teaching others how to do something.</td>
</tr>
<tr>
<td><strong>Negotiation</strong></td>
<td>Bringing others together and trying to reconcile differences.</td>
</tr>
<tr>
<td><strong>Persuasion</strong></td>
<td>Persuading others to change their minds or behavior.</td>
</tr>
<tr>
<td><strong>Service Orientation</strong></td>
<td>Actively looking for ways to help people.</td>
</tr>
<tr>
<td><strong>Social Perceptiveness</strong></td>
<td>Being aware of others' reactions and understanding why they react as they do.</td>
</tr>
</tbody>
</table>
Skills Search for:
Active Listening, Speaking, Social Perceptiveness, Coordination, Service Orientation (615 matches)

Select from Skills Matched to view how your selected skills compare to all skills for that occupation.

<table>
<thead>
<tr>
<th>Skills Matched</th>
<th>Job Zone</th>
<th>Code</th>
<th>Occupation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rank</td>
<td>Location</td>
<td>Specialization</td>
<td></td>
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<tr>
<td>------</td>
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<td>--------------------------------------</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td></td>
<td>Medical and Clinical Laboratory Technicians</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
<td>Dental Hygienists</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
<td>Cardiovascular Technologists and Technicians</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td></td>
<td>Diagnostic Medical Sonographers</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td></td>
<td>Nuclear Medicine Technologists</td>
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<tr>
<td>6</td>
<td></td>
<td>Radiologic Technologists</td>
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</tr>
<tr>
<td>7</td>
<td></td>
<td>Magnetic Resonance Imaging Technologists</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td></td>
<td>Emergency Medical Technicians and Paramedics</td>
<td></td>
</tr>
</tbody>
</table>
Medical and Clinical Lab Technician!

In Delaware, average salary:

- Server: $13.75
- Medical and Clinical Lab Tech Salary: $30.00
Accessing Workforce Development and Job Training

Summary Report for:
29-2012.00 - Medical and Clinical Laboratory Technicians

Perform routine medical laboratory tests for the diagnosis, treatment, and prevention of disease. May work under the supervision of a medical technologist.

Sample of reported job titles: Certified Clinical Laboratory Technician, Clinical Laboratory Scientist, Clinical Laboratory Technician (Clinical Lab Technician), Laboratory Assistant (Lab Assistant), Laboratory Supervisor, Laboratory Technician (Lab Tech), Medical Laboratory Technician (MLT), Medical Laboratory Technicians (Medical Lab Technician), Medical Technician
Find training programs in your state:

Delaware  Go
We found 3 training program(s) for O*NET code 29-2011.00 / Medical and Clinical Laboratory Technologists in Delaware.

<table>
<thead>
<tr>
<th>School Name/Location</th>
<th>Program Name</th>
<th>Length / Graduates</th>
</tr>
</thead>
<tbody>
<tr>
<td>University of Delaware Newark, DE</td>
<td>Clinical Laboratory Science/Medical Technology/Technologist</td>
<td>4 years / 32</td>
</tr>
<tr>
<td>Delaware Technical Community College-Terry Dover, DE</td>
<td>Histologic Technology/Histotechnologist</td>
<td>2 years / 4</td>
</tr>
<tr>
<td>Wesley College Dover, DE</td>
<td>Clinical Laboratory Science/Medical Technology/Technologist</td>
<td>4 years / 0</td>
</tr>
</tbody>
</table>

Can I help you find something?
Histotechnician

Associate Degree Program

Histotechnicians, also known as HTs, are experienced laboratory personnel that prepare human or animal tissue samples for microscopic examination by the pathologist. The microscopic slides created by the Histotechnicians assist pathologists in the detection of diagnosis of cancer and other pathological conditions.
Finding a Community College Program

▪ Google! Type field/major/credential + state name + “community college”

▪ Explore! Lot’s of programs to consider

▪ Learn! Evaluate Associate’s degree vs. Certificate vs. Non-Credit Program options

▪ Apply! You’re In! (It’s open admission!)
You’ve Applied! What’s Next?

- Attend orientation! Receive help registering for classes
- Meet your faculty! They know your field
- Get involved! Use academic advising, tutoring, disability & career services
- Get help! Resources available for housing, food & counseling services
Use Career Services to help you….

- Develop your career plan

- Access career assessments, mock interviews, resume writing as well as networking, job fair & mentor/alumni events

- Leverage the social capital of your college’s employer network and access internships and jobs